

DC-Store/2023/603

Date: 10 July, 2023

TENDER NOTICE

Sealed Quotations are hereby invited from suppliers/shops for the supply of following Stationary & Office Maintenance Items:

(a) Stationary & Office Maintenance items for DCCI

SN#	Specifications of Items	Quantity	Unit Price	Total Price
			Including VAT & Tax	
1	Century Paper A4 Size (80gm,500 Sheets)	25 Pkts		
2	Offset Paper A4 Size (Paper One, 500 Sheets, Indonesia)	12 Pkts		
3	Signature Pen (Pilot V-10/7)	06 Pcs		
4	AC Remote Battery (Sunlight)	20 Pcs		
5	Pencil Battery (Sunlight)	40 Pcs		
6	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	15 Pkts		
7	Life buoy Hand Wash (Refill)	20 Pkts		
8	Jet Powder 200 gm	15 Pkts		
9	Toilet Tissue (Bashundhara)	96 Pkts		
10	Odonil	10 Pots		
11	Naphthalene	05 Pkts		
12	Air Fresher (Fay)	6 Pots		
13	Aerosol (ACI 475 ml)	3 Pots		
14	Scotch Tape	10 Pcs		
15	Cartoon Tape	05 Pcs		
Total Price				

(b) Stationary & Office Maintenance items for DBI

1	Offset Paper A4 Size (Paper One 500 Sheets, Indonesia)	12 Pkts		
2	Ball Pen (Matador)	200 Pcs		
3	Life Buoy Hand Wash Refill	8 Pkts		
4	Toilet Tissue (Bashundhara)	12 Pkts		
Total Price				



(c) **Stationary & Office Maintenance items for DBI College**

1	Century Paper	03 Pkts		
2	Life buoy Hand Wash (Refill)	05 Pkts		
3	Toilet Tissue	12 Pkts		
Total Price				

(d) **Stationary & Office Maintenance items for DCCI Gulshan Center**

1	Century Paper A4 Size (80gm,500 Sheets)	3 Pkts		
2	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	5 Pkts		
3	Toilet Tissue (Bashundhara)	12 Pkts		
4	Air Fresher (Fay)	2 Pot		
5	Aerosol ACI 475 ml	1 Pot		
6	Pencil Battery	10 Pcs		
Total Price				
Grand Total Price (a+b+c+d)				

Terms & Conditions:

1. Hard Copy of Sealed Quotations including relevant papers have to be submitted to Tender Box (4th Floor ,DCCI Building) by 13 July, 2023.
2. Quality of all items must be original as per specifications.
3. VAT & Tax will be deducted as per Govt. Rules.
4. Quoted Price must be including VAT & Tax.
5. No incomplete Quotation will be accepted.
6. Bill will be paid through BEFTN after the satisfactory delivery of all items.
7. DCCI Authority will reserve all rights to accept any Quotation or reject all Quotations without showing any cause.


 Afsarur Arifeen
 Secretary General

